



## **The Dynamic Purchasing System process overview**

The Dynamic Purchasing System (DPS) is a two-stage process. It is open to Economic Operators throughout its duration who may request to participate at any point during its validity, if they satisfy the selection requirements, and none of the grounds for exclusion apply.

### **Stage 1: Setting-up a DPS**

This initial DPS set-up stage only covers the exclusion and selection criteria, as used in other procedures.

Economic Operators may request to participate in a DPS at any point during its lifetime, if they satisfy the selection requirements, and none of the grounds for exclusion apply.

Therefore, Economic Operators who meet the selection criteria and who are not excluded during the establishment/eligibility stage shall be admitted to the DPS.

If an Economic Operator fails during the first phase, that is, in the exclusion and/or selection stage, he/she can reapply.

If an Economic Operator is admitted, he/she is not obliged to bid for any contracts procured under the DPS.

No standstill period is obligatory at this stage.

## **Stage 2: Awarding Specific Contracts through the DPS**

Once the DPS is set up, a Contracting Authority may award specific contracts by inviting all Economic Operators which were admitted to the First Stage

Therefore, those Economic Operators that satisfy the administrative criteria are automatically shortlisted to participate in the Specific Contracts that shall be published during the lifetime of the DPS.

These Specific Contracts shall be published as and when required by the Contracting Authority.

Admitted participants will only be requested to provide information of a technical and financial nature in the Specific Contracts.

Specific Contracts will be published on the electronic public procurement system (epps) and invitations would be sent to all eligible applicants who satisfy the administrative criteria during the first stage of the DPS.

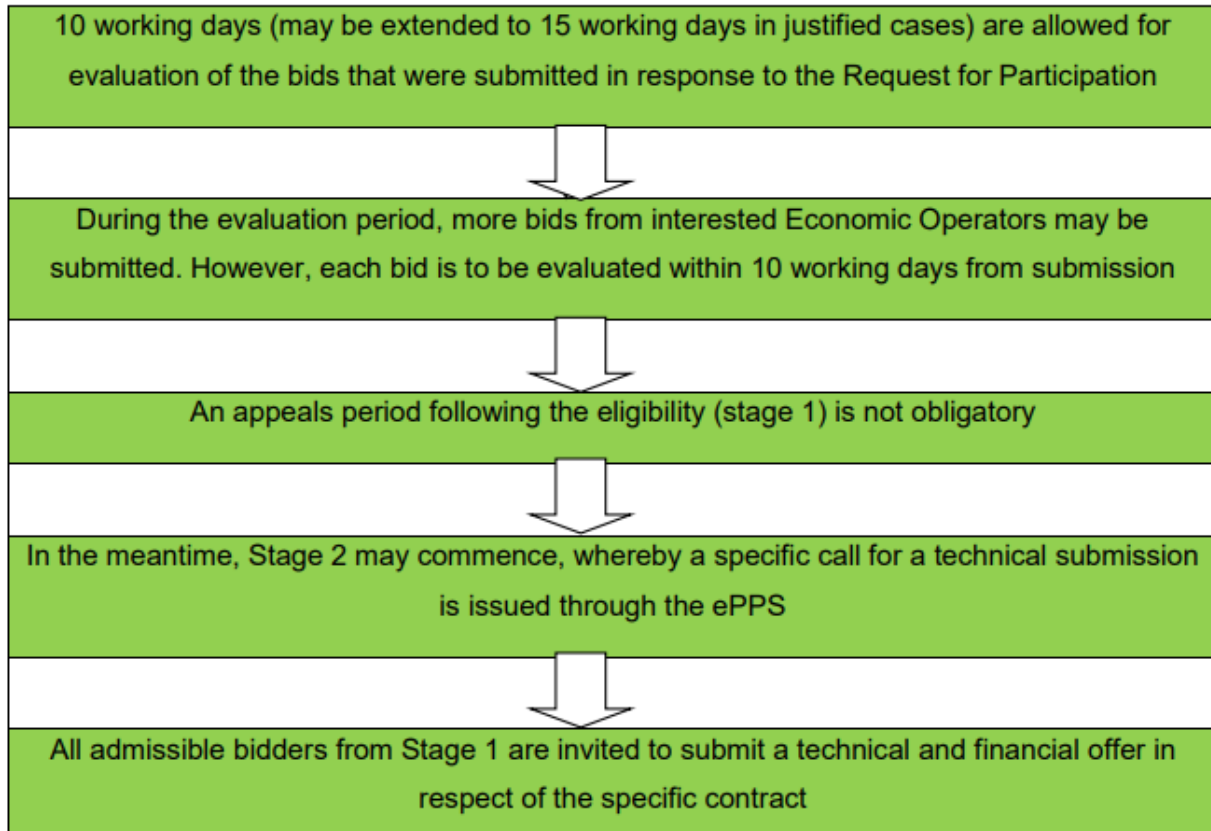
The minimum timescale for return of bids/offers is ten (10) calendar days.

Recommendations for award, based on the Price (cheapest technically compliant), will only be carried out following evaluation for each Specific contract.

A standstill period of ten (10) calendar days is applicable at the Specific Contract Awarding stage of the DPS.

## **Stage 1: Setting-up a DPS - Request for Participation [RfP]**

**(Minimum of 30 calendar days Publication Period of the establishment document)**



## Stage 2: Awarding Specific Contracts

